



<https://jobcitylive.com/jobs/architectural-coordinator-job-in-china-jingye-engineering-corporation-limited/>

Architectural Coordinator

Job Location

Singapore

Remote work from: SG

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Base Salary

SGD 2300 - SGD 2900

Qualifications

Diploma or degree in Architecture or a related field.

Employment Type

Contractor

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Description

Architectural Coordinator Job in China Jingye Engineering Corporation Limited

China Jingye Engineering Corporation Limited is looking for an **Architectural Coordinator** to join our team. If you have experience in architecture and construction, this is a great opportunity for you! You will work closely with architects, engineers, and project managers to ensure smooth project execution.

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Responsibilities:

- Coordinate architectural works for construction projects.
- Review drawings and ensure compliance with project requirements.
- Work with architects, engineers, and contractors.
- Ensure designs follow local building codes and regulations.
- Solve design and construction-related issues.
- Monitor project progress and report updates.
- Prepare and check architectural documents and plans.
- Conduct site visits to ensure proper implementation of designs.
- Assist in project planning and scheduling.
- Follow company and safety guidelines at all times.

Hiring organization

China Jingye Engineering
Corporation Limited

Date posted

February 15, 2025

Valid through

30.06.2025

APPLY NOW

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Skills Required:

- Strong knowledge of architectural design and construction.
- Proficiency in AutoCAD, Revit, and other design software.
- Good problem-solving and analytical skills.
- Strong communication and teamwork abilities.
- Attention to detail and accuracy.
- Ability to manage multiple tasks and meet deadlines.

Qualifications:

- Diploma or degree in Architecture or a related field.
- Knowledge of local building codes and regulations.
- Certification in project management is a plus.

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Experience:

- 2-5 years of experience in architectural coordination.
- Experience in construction or engineering firms is preferred.

If you are interested, apply now and be part of our team at China Jingye Engineering Corporation Limited! [???](#)

Important Links