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Assistant Jobs In Germany With Free Visa Sponsorship 2024

Hiring organization

Kohler

Date posted

October 7, 2024

Valid through

31.12.2050

APPLY NOW

Job Location

Germany

Remote work from: GE; USA; AU; NZ; DK; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; QA; MA; SA; MX; AE; CA; GT; DO

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Base Salary

Rs. 30 - Rs. 40

Qualifications

High School, 10th, 12th Pass, Graduate Depends upon Position

Employment Type

Full-time, Part-time

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Description

Assistant Job in Germany with Free Visa Sponsorship 2024

About the Job

Are you looking for a rewarding opportunity to work in Germany? Join our team as an Assistant! This role allows you to provide vital support to our operations while enjoying free visa sponsorship to live and work in Germany.

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Key Responsibilities

- Assist with daily administrative tasks and operations.
- Manage schedules and coordinate meetings for team members.
- Handle correspondence, including emails and phone calls.
- Maintain and organize office files and documents.
- Support various projects as needed.

Visa Sponsorship Jobs 2024

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Requirements

- Strong organizational and multitasking skills.
- Good communication skills, both written and verbal.
- Proficiency in Microsoft Office and other office software.
- Ability to work independently and as part of a team.
- Must qualify for visa sponsorship.

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Benefits

- Free visa sponsorship.
- Competitive salary and benefits package.
- Opportunity to work in a dynamic and friendly environment.
- Professional development and training opportunities.
- Experience the rich culture and lifestyle of Germany.

How to Apply

Submit your application through the official website. Be sure to include your resume and any relevant certifications. Start your career as an Assistant in Germany with free visa sponsorship today!

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Important Links

Find the Link in [Apply Now](#)

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