

<https://jobcitylive.com/jobs/branch-business-specialist-job-in-search-index-pte-ltd/>

Branch Business Specialist

Job Location

Singapore
Remote work from: SG

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Base Salary

SGD 2500 - SGD 3500

Qualifications

Diploma or degree in business, marketing, or a related field.

Employment Type

Full-time

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Description

Branch Business Specialist Job in Search Index Pte Ltd

Are you a goal-driven individual with a passion for business growth? Search Index Pte Ltd is looking for a Branch Business Specialist to join our dynamic team. You will play a key role in managing branch operations, driving business opportunities, and building strong client relationships. If you enjoy challenges and love working in a fast-paced environment, this is the role for you!

Responsibilities:

- Manage daily operations of the branch to ensure smooth workflow.
- Identify new business opportunities and drive sales growth.
- Build and maintain strong relationships with clients and partners.
- Monitor and achieve sales targets and branch performance goals.
- Provide excellent customer service to meet client needs.
- Develop strategies to improve branch efficiency and profitability.
- Prepare and analyze reports on branch performance and sales.
- Handle client inquiries and resolve issues promptly.
- Collaborate with other departments to ensure seamless operations.
- Ensure compliance with company policies and industry regulations.

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Hiring organization

Search Index Pte Ltd

Date posted

January 15, 2025

Valid through

28.02.2025

APPLY NOW

Skills:

- Strong communication and interpersonal skills.
- Ability to build and maintain long-term client relationships.
- Good analytical and problem-solving abilities.
- Strong organizational and multitasking skills.
- Goal-oriented with a focus on achieving sales targets.
- Knowledge of business operations and market trends.

Qualifications:

- Diploma or degree in business, marketing, or a related field.
- Training in sales or business management is an advantage.

Experience:

- At least 2-4 years of experience in sales, business development, or branch operations.
- Experience in managing branch-level responsibilities is preferred.

If you're a motivated individual who enjoys helping businesses grow, join our team at Search Index Pte Ltd. Apply now and take the next step in your career!